

## **CHADWICK EXPORT SERVICES's Training Programme – WHAT CAN WE HELP YOU TO UNDERSTAND?**

Tailor-made training sessions run at your premises covering a wide spectrum of International Trade, including:

### **EXPORT PROCEDURES AND DOCUMENTATION (1 Day Course):**

Export Procedures, including Export Customs Entries SAD/C88, CPC Codes, Commodity Codes, Export Compliance  
Export Documentation, from Quotation through to Shipment, including EC & Arab British Certificates of Origin, EUR-1, ATR, CCVO C16  
Export Transport Documents, including Airwaybills, Bills of Lading, CMR Notes, FCR, Courier Waybills, Record Keeping

### **INCOTERMS 2010 (Half Day Course):**

Delivery Terms : Incoterms 2010, EXW, FOB, FCA, FAS, CPT, CIP, CFR, CIF, DAT, DAP, DDP  
Delivery Point, Transfer of Risk, Contracting for Carriage, Seller's Obligations, Buyer's Obligations, Seller's Costs, Buyer's Costs  
Marine Open Cover Policy, Insurance Certificate, Insured Value, Signing and Dating of Insurance Documents

### **EXPORT LICENCE CONTROLS (Half Day Awareness Course, 1 Day Course includes Step-by-step Licence Application Process):**

Military and Dual Use Goods, UK and EU Strategic Export Control Lists, Sanctions and Embargoes  
Making a Licence Application on SPIRE, Dept. of Business Innovation and Skills (BIS), Export Control Office (ECO)  
Open General Export Licence (OGEL), Standard Individual Export Licence (SIEL), plus OILs, TCLs, GPLs, MOD Form 680

### **DOCUMENTARY LETTERS OF CREDIT & DOCUMENTARY COLLECTIONS (1 Day Course):**

L/c Formats & Types, Irrevocable & Confirmed, Reimbursement, Freely Negotiable, L/c Amendments, Presentation of Documents  
Part Shipment, Stage Payments, Back to Back, Transferable, Revolving/Reinstatement, Standby L/cs, Bank Charges  
UCP 600 Customs & Practice for Documentary Credits, UCP522 Rules for Collections, Consigning, Protesting, D/P (Sight), D/A (Term)

### **IMPORT CUSTOMS COMPLIANCE AND SAVINGS (1 Day Course):**

Import Procedures, including Import Customs Entries SAD/C88, Import Documentation, Valuation, Insurance Apportionment  
Tariff, Taric Codes, Import Duty Rates, Taxes, CPC (Customs Procedure Codes), Import Compliance, Record Keeping  
Intra EU, Intrastat Arrivals and Despatches, EU Sales List, Union Customs Code, Authorised Economic Operator (AEO)

### **CUSTOMS SPECIAL PROCEDURES FOCUSING ON INWARD PROCESSING (IP) AND OUTWARD PROCESSING (OP) (1 Day Course):**

Special Procedure Inward Processing (IP), Application for Full Authorisation, Authorisation by Declaration, Potential Debt Guarantees  
Bills of Discharge, Eligible Disposal, Destruction, Transfer, Equivalence, Prior Export Equivalence, Rate of Yield, Economic Codes, MCP/SCP  
Special Procedure Outward Processing (OP), Overview on Returned Goods (RGR), Customs Warehousing, End Use, ATA Carnets

### **RULES OF ORIGIN NON-PREFERENCE and PREFERENCE (1 Day Course):**

Rules of Non-Preference Origin, Preference Origin, EUR-1s, Low Value Declaration, Approved Exporter Status, GSP Form A ,REX Scheme  
Free Trade Agreements, Preference Trade Agreements, Supplier's Declarations, Customs Union Agreement, ATR  
Harmonised System (HS), Commodity Codes, Wholly Obtained, Sufficiently Transformed, Public Notices, WCO

### **UNION CUSTOMS CODE (Half Day Awareness Course, 1 Day Course Focusing on Transitional Arrangements):**

Union Customs Code (UCC), new customs law across EU implemented 1-May-2016, Immediate changes, Transitional Arrangements  
Significant practical impact on intra-EU trade, exports, imports. Mandatory guarantees for both Actual and Potential Customs Debt. AEO benefits.  
UCC will affect Customs Special Procedures (e.g. IP, OP, Customs Warehousing, End Use, Temporary Admissions, Temporary Storage)

**CHADWICK EXPORT SERVICES LTD. – we're small enough to care and large enough to cope.**