

CHADWICK'S COMPREHENSIVE TRAINING PROGRAMME

Training sessions tailored to your requirements and delivered face-to-face at your premises or via a Virtual Platform of your choice* covering the full spectrum of international trade.

All courses can be virtual (one day or half day) or face-to-face (one day)

*delivered via your preferred Virtual Platform (e.g. Microsoft Teams, Zoom) with your company providing the meeting link

International Trade rules and procedures can be complex. Let us guide you through the ever challenging world to become better, compliant Traders

CUSTOMS DECLARATION SERVICE (CDS)

Allow us to help you navigate HMRC's new system for Import and Export declarations in order to meet customs requirements fast and efficiently. Our course is designed to provide businesses and trade professionals with the knowledge to accurately complete a customs declaration, whether you are considering doing this yourself, or using a Customs Intermediary/Freight Agent/Customs Broker. This course is essential for freight forwarders and customs agents and exporting/importing businesses that want to know more about how customs declarations are done on their behalf, and those who are considering completing their own customs declarations. We will explain the importance of accurate import and export customs declarations, the completion rules and compare the differences between CHIEF and the new CDS, preparing you for the changes to customs declarations on the new system.

EXPORT DOCUMENTATION

It is vital that exporters understand Export procedures and documentation requirements from both a commercial and operational level to ensure efficiency and compliance. Our training course takes a deeper look at the necessary documents you will have to master if your business is to make a success of exporting. The spotlight will be shone on the many varied documents required in International Trade, highlighting which ones are important and why. We'll provide detailed examples of all documents required for export and highlight the variations between the different types of transport documents and cover why it is important that you keep copies of all paperwork and documentary evidence in order to meet Export Compliance.

EXPORT LICENCE CONTROLS

Our Export Licence Controls training will provide an essential study of the Export Licence rules to ensure awareness and compliance. We'll explain the classification process in order to establish if the goods are captured by the Export Licence Controls, be it for Military goods or Dual Use items. We'll explore the different types of licences available, explain when each are applicable, advise how to obtain each licence highlighting the importance of End User Undertakings and explain how Export Licensing rules encompass software, technology and beyond. Chadwick's will provide you with the knowledge of how to use the SPIRE system resulting in you being confident about Export Licence requirements. It's vital that you meet your responsibilities as an Exporter and have an awareness of financial sanctions, therefore we offer advice on how to keep up-to-date with sanctions and embargoes and restrictions, and changes in regulations.

LETTERS OF CREDIT & OTHER METHODS OF PAYMENT

This workshop evaluates the suitability and use for each of the 4 Methods of Payment, detailing the process and risks for each payment option before focussing on Letters of Credit. Our comprehensive Letters of Credit training, delivered by our in-house specialist, will provide you with an understanding of how Letters of Credit work and how they can facilitate International Trade. We'll de-mystify the terminology, discuss the roles and responsibilities of the parties involved and explore common documentation called for under a Letter of Credit. We'll also provide detailed information about how to be proactive in opening a Letter of Credit and how to handle the documentary requirements and present to the bank correctly. You will gain an understanding of the rules and regulations governing Letters of Credit, along with confidence in preparing documentation. This session offers invaluable advice on Letters of Credit acceptance and gives practical help in formulating a procedure that leads to payment "first-time, every-time".

IMPORT PROCEDURES & DOCUMENTATION

International trade rules and procedures can be complex! Allow us to guide you through the ever challenging world of Import procedures as we deliver this extensive study into the procedures and documentation used at every stage of the Import process. Successful importing requires an understanding of customs rules and procedures as well as the duty and excise relief available. Our Import Procedures & Documentation training course will consider the basic procedures and provide a clear explanation of the practices, terminology and documentation involved in importing. We'll explore all the key data you need to know for every Import detailing how it's used, and why, to ensure confidence in order to become an expert Importer.



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INCOTERMS® 2020

Incoterms® (International Commercial Terms) are a set of internationally recognised delivery terms that define the risks, responsibilities and obligations of buyers and sellers in international trade contracts. The correct use of Incoterms® rules is essential for the successful movement of goods between customers and suppliers around the globe. Getting them wrong can lead to delays, penalties, problems with payment and unhappy customers. Our course will provide you with a comprehensive overview of the current 2020 edition of Incoterms® and how to use them correctly. Allow us to highlight the importance of choosing the correct Incoterm and guide you through potential problems that may arise with Incoterms®, offering proactive solutions along with helpful tips giving you the confidence to use Incoterms® correctly when moving goods internationally.

CUSTOMS SPECIAL PROCEDURES FOCUSING ON IP AND OP

There are a variety of Customs Special Procedures that are available to Importers where the import customs duties and/or import VAT may be relieved or suspended. However, importers must ensure that they are aware of the rules and obligations of the Customs Regime they wish to avail themselves of, as well as the admin burden to the Importer, and strictly adhere to the procedures. This course will focus on the benefits of using Inward Processing (IP) and Outward Processing (OP) and discuss the impact these Special Procedures can have on particular trading activities and how to apply to be authorised to use such regimes, should they so wish. It is vital that procedures are fully understood and a full audit trail maintained and evidenced. We'll discuss the importance of keeping spreadsheets and records of all IPR & OPR movements, to ensure you will pass Customs Compliance Audits.

RULES OF ORIGIN (NON-PREFERENCE AND PREFERENCE)

Our Rules of Origin training covers all aspects of the regulations that govern origin and will explain how to interpret and comply with them to help businesses be more competitive in International Trade. We'll help you understand how origin is established and clarify what is meant by Non-Preference and Preference and explain why a Certificate of Origin is needed. We'll talk about Trade Agreements and their bearing on reduced rates of import duty for qualifying goods. This course will show you how to complete various origin and preference documents and help you understand why certain documents are needed to help you recognise the importance of documentation and the necessary procedures to support origination declaration.

TARIFF CLASSIFICATION MASTERCLASS

Commodity Codes are a key component affecting many aspects of International Trade - including submitting declarations. Our Tariff Classification strategy covers the Harmonized System, the Combined Nomenclature and the TARIC measures, together with their individual cycles of change. We explain the process of how to classify goods using the General Rules for Interpretation (GIS's) to ensure you apply these correctly when classifying your goods. You will learn how to build a Commodity Code and appreciate the importance of accurate Commodity Codes and why your code might be different to your overseas supplier or customer along with other intricacies of classifying your goods. This Masterclass will ensure you are aware of what a Commodity Code is, what it is used for and when you need to use 6 digit, 8 digit or minimum of 10 digits.

If the above courses aren't what you're looking for, we offer bespoke courses to fit your training requirements; all delivered by subject experts with an abundance of knowledge and expertise. Whatever your training needs, we're happy to help! Please contact us for more information.

Chadwick Export Services have been running International Trade courses for over 25 years. Our skilled tutors are able to deliver training at all levels, from the basic essentials to the in-depth challenges of complex supply chains. Chadwick's will help your business manage current conditions as well as preparing yourselves for the future. Understand how to risk assess your business scenarios to minimise the impact of the challenges ahead.

